

**BRANSTON PARISH COUNCIL COMMUNICATION AND EVENTS COMMITTEE MEETING,
TUESDAY 2nd APRIL 2024, COMMENCING 6.30 P.M. CLAYS LANE SPORTS PAVILION**

Summons

Members of the Communication and Events Committee are summoned to attend the next meeting scheduled to take place on Tuesday, 2nd April 2024, commencing at 6.30 p.m. at Clays Lane Sports Pavilion for the transaction of the business shown on the agenda below.

Public Participation

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting: clerk@branstonparishcouncil.gov.uk or 01283 533011.

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chairman. If a member of the public wishes to share a document with council, these documents must be submitted to clerk@branstonparishcouncil.gov.uk by noon on the day of the meeting.

The 7 principles of public life

Selflessness, integrity, objectivity, accountability, openness, honesty and leadership. Members are reminded of their duty under the Code of Conduct.

Kay Lear

Mrs Kay Lear, Clerk/Proper Officer



**AGENDA – BRANSTON PARISH COUNCIL COMMUNICATION AND
EVENTS COMMITTEE MEETING
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Public participation - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies for absence
2. Declaration of interest and dispensations
3. To approve minutes of the last meeting
4. Easter Hunt – 30th March 2024 - Reflections
 - How well was the event attended
 - Feedback from the public
 - Entertainment review
 - What was good, bad and could be improved for a future event
5. D Day Event – 6th June 2024

To receive an update on plans confirmed to date for:-

 - Day time event
 - Evening event
6. Party in the park – 31st August 2024
 - To receive an update on bookings, plans to date
 - Committee to discuss any other suggestions for the event to be considered
7. Olympics Event
 - To receive an update on suggestions
 - To agree the plans for the event
8. Financial matters
 - To discuss any entertainment, etc which needs to be considered for booking (subject to budgets)
 - Payments for approval

Payee	Explanation	Amount	Power/payment
Newton Flags	Flag for D Day Event	tbc	EP/GPC

Kay Lear

