

**MINUTES OF THE MEETING BRANSTON PARISH COUNCIL  
TUESDAY 26<sup>TH</sup> MARCH, 2024, 6.30 P.M. CLAYS LANE SPORTS PAVILION**

Present: Cllrs A Riley, J Riley, P Ackroyd, N Slater, R Grosvenor, A Hornby  
In attendance: Mrs K Lear (Clerk)

120/26-3-24 Apologies for absence  
Apologies were noted for Cllrs N Hussain and M Ackroyd.

121/26-23-24 Declaration of interest and dispensations

Cllr R Grosvenor wished to declare an interest when the school request for a donation for the students awards be discussed.

Cllr P Ackroyd wished to declare an interest when the school request for a donation for the students awards be discussed.

122/26-3-24 Chairmans report

John Taylor High School have invited 2 representatives to their presentation evening July. Members to consider if they would like to attend.

It was resolved that a £50 donation would be made to the school for the awards event. The donation would come from the chairmans allowance.

It was noted County Cllr Julia Jessel will be hosting her divisional meeting via zoom in April. Two councillors are invited to attend if anyone would like to join.

It was noted that County Cllr Julia Jessel will not be standing at the next elections. Members felt that a letter of thanks needed to be sent at the appropriate time.

123/26-3-24 Minutes 27<sup>TH</sup> February 2024

It was resolved that the minutes were an accurate record, chair to sign accordingly.

124/26-3-24 Draft minutes and recommendations from Events and Communications Committee Meeting 5<sup>th</sup> March 2024

Noted

125/26-3-24 Regatta Allotment

Regatta Allotment Committee had contacted the parish council following damage to fencing. The fencing was not the responsibility of the parish council as land owners.

Members had visited the site to meet up with the Chairman of the Allotments Committee to establish what damage had taken place.

It was resolved that the fencing was not the responsibility of the parish council and that the clerk advises Regatta Allotment Committee that they talk to the 4 properties are live adjacent to the fencing to establish whois going to pay for the fencing repair works.

126/26-3-24 Update on Aviation Lane Park Project

The clerk circulated information ahead of the meeting.

The clerk confirmed that the tender brief was now live and that there had been a positive response from play contractors. As per the tenders, members to meet mid April to review all the tenders to short list. Short listed tenders to then be invited to give a presentation prior to the successful tender being appointed.

It was noted that the new lease for the play area is due for renewal and members were happy to seek further legal advice, budget up to £650, to establish any additional information to be discussed with the land owner. The open green space, by Henhurst Ridge inbetween the brick wall and bungalow was also confirmed as not being registered.

It was resolved that the clerk sought further legal advice as a matter of urgency.

A member asked the clerk to establish if there was a pedestrian right of way from Aviation Lane to Henhurst Ridge.

127/26-3-24 D Day Commemoration 6<sup>th</sup> June Events

A member informed council that additional funds were required for the event and would like to propose that the Party in the Park budget be reduced and funds be taken from the reserves.

It was felt that that the initial budget of £3K was not adequate due to potential stage, lighting and sound costing £4K approximately. Entertainment and Beacon £2K.

The clerk advised that this item had not been made clear that the agenda item was also to increase the D Day Budget to £8K rather than currently £3K. For transparency the proposal should have been to increase the budget for the D Day events by £5K.

A member stated that it was important that at a later date additional funds were not requested for Party in the Park and the budget for this event remained at £3K.

It was resolved that any sponsorship, donations for the D Day events would be off set against the £8K budget.

A member confirmed that there were now two events, daytime, Battle of Britain Fly Past and the evening D Day Concert.

It was noted that Rykneld Primary School may not be able to attend during the day event. The clerk was asked to speak to Rykneld Primary School to establish if they could attend. Council members confirmed that they would assist with walking the children down to the playing field if that would be of some assistance to the staff.

The following resolutions were made:

It was resolved that the Vintage Trio would be booked for the evening event cost £950.

It was resolved that the Beacon Burner would be booked cost £350.

It was resolved that £2K would be taken from the Party in the Park budget and £3K from the reserves. The D Day events budget was now £8K. 4 in favour, 1 against.

Members confirmed that they would actively explore funding which would subsequently reduce the £8K budget.

128/26-3-24 Purchase of jet wash for cleaning of areas around the pavilion, budget up to £400

The item was defeated. Members confirmed that they had a jet wash if the council wished to loan it for cleaning the areas around the pavilion.

129/26-3-24 Promotion of the parish councils mission/vision

It was resolved that banners be purchased which could be displayed for the Easter Event, budget up to £250.

It was resolved that a projector be purchased.

It was noted that the £1K budget for the Annual Parish Meeting would be used for these purchases.

130/26-3-24 Membership renewal for Civic Society

A member felt that joining the society was of no benefit to the parish council. It was noted that the society issues regular events and newsletters. Clerk to distribute accordingly.

It was resolved that the parish council renews the annual membership, cost £15.

4 For  
1 Against

131/26-3-24. Third party reports

No reports have been received. A member advised council that they were lead to believe that a brown bin charge will be introduced next year. They wanted to establish what impact that would have on the parish council, local residents and local organisations.

It was resolved that the clerk writes to all Branston Ward Borough Councillors, copying in their respective leaders establishing why they have not attended parish council meetings and liaised with the parish council regarding decisions made at borough council level.

132/26-3-24 Finance and policy matters

a) Payments

Payee	Explanation	Amount	Payment/Power
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Payroll	Payroll	3282.00	EP/LGA
JRB Enterprise Ltd	Dog poo dispensers	229.32	EP/LGA
DSK Engineering	Inspections	36.00	EP/LGA
Abis entertainments	Bouncy castle and face painting, Easter event 30 <sup>th</sup> March 2024	375.00	EP/LGA
DSK Engineering	Perimeter fencing, Clays Lane Park	5580.00	EP/LGA
Norclean cleaning services	Deep clean, sports pavilion	669.00	EP/LGA
AA&M Gardening	Tidying up of planters entrance to pavilion, remove overgrowth and small sapling ready for painting of railings Maple Way, tidy bus stop standing, Clays Lane	225.00	EP/LGA
DSK Engineering	Notice board – Lonsdale Road	594.00	EP/LGA
DSK Engineering	Installation of Dog poo dispensers	180.00	EP/LGA
Altlow Contracting Ltd	Tarmac of drive	4440.00	EP/LGA
K Lear	Expenses, October to February	277.69	EP/LGA
A Riley	Plants	221.73	EP/LGA
British gas lite, broadband	Utilities	1926.98	EP/LGA

It was resolved that the above payments be processed.

Payments processed under delegated powers since the last meeting

Payee	Explanation	Amount	Payment/power
J Ashmore	Banners for Easter event	84.00	EP/LGA
K Lear	Hoover for pavilion, broken hoover now disposed off	151.00	EP/LGA
J Riley	Large Chocolate Eggs for easter event Golden Egg Prizes	214.95	EP/LGA
A Riley	Plants – for war memorial	163.77	EP/LGA
K Lear	Ramp (replacement of ramp returned and clerk reimbursed)	116.52	EP/LGA
D Cox	Guttering, external door and ceiling hatch works – Sports Pavilion	270.00	EP/LGA

J Riley	Additional eggs for easter event	24.75	EP/GPC
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b) Ear marked reserves March 2024

It was resolved that the following were ear marked reserves for 31<sup>st</sup> March 2024.

Aviation Lane Play Area	£50000
Elections	£10000
Business continuity	£30000
Total	£90000

c) Delegated powers threshold

The clerk advised members of the current policy in line with legislation.

It was resolved that the policy remains at £500.

There was a brief discussion in relation to decisions not being lawful if made electronically. A member informed members that advise sought confirmed that decisions could be made electronically and then ractified at a full council meeting. The clerk was asked to establish this.

There was a further discussion on what decisions would need to be made in the event of an emergency ie security issue for example which would not give sufficient time for a meeting to be called.

A member suggested that perhaps the standing orders needed to reflect what happens in the event of an emergency ie standing orders are suspended. Clerk to establish this.

133/26-3-24 Correspondence

a) Planning applications and matters

Oaklands Solar Park Farm was noted.

b) Other correspondence

Call for Sites - ESBC were seeking sites for the next 20 years which would be used for the following:-

- Tree planting/ Biodiversity (minimum area of 0.5hectares)
- Renewable Energy Generation (minimum area of 1 hectare)
- New jobs - offices, industrial, distribution or other commercial uses of a minimum 500sqm or 0.25 hectare or larger.
- New homes, especially those for specialised housing developments including affordable housing, specialist housing for older people (minimum of 5 units, no maximum)
- Plots to enable people to build their own home
- Pitches for gypsies or travellers
- Retail, leisure or community uses
- Open Space (minimum area of 0.4Ha)

It was resolved that members felt that branston has taken more development which has affected the road infrastructure. The parish cannot take more development until the infrastructure can be addressed.

Wimpey Homes Estate Enquiry

Unfortunately the parish council were unable to assist as the enquiry was a planning matter which needed to be discussed with the planning authority.

134/26-3-24 Clerks report

Noted.

Clerk to meet up with sports pavilion hirers a member to be present.

Clerk to write to ESBC to establish what support they could give in getting the underpass tided up.

Annual parish meeting will not be taking place 6<sup>th</sup> April due to lack of attendees. Alternative date and time to be considered.

Clerk to set up an informal meeting with Rykneld Primary School and members.

**UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW**

135/26-3-24 Volunteer Award Scheme

Local resident to receive a certificate and letter.

Clerk to remind members of the award scheme.

136/26-3-24 Staffing matter

It was resolved that the clerk receives overtime payment when additional hours have been worked.

Signed: .....

Date: .....

