

**BRANSTON PARISH COUNCIL EVENTS AND COMMUNICATION COMMITTEE MEETING  
25<sup>TH</sup> JUNE, 2024, COMMENCING 6.30 P.M. AT HENHURST RIDGE PRIMARY SCHOOL**

**Summons**

Members are summoned to attend the next parish council meeting scheduled to take place on Tuesday 25<sup>th</sup> June, 2024, at 6.30 p.m. at Henhurst Ridge Primary School for the transaction of the business shown on the agenda below.

**Public Participation**

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting: [clerk@branstonparishcouncil.gov.uk](mailto:clerk@branstonparishcouncil.gov.uk) or 01283 533011.

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chairman. If a member of the public wishes to share a document with council, these documents must be submitted to [clerk@branstonparishcouncil.gov.uk](mailto:clerk@branstonparishcouncil.gov.uk) by noon on the day of the meeting.

**The 7 principles of public life**

Selflessness, integrity, objectivity, accountability, openness, honesty and leadership. Members are reminded of their duty under the Code of Conduct.

*Kay Lear*

Mrs Kay Lear, Clerk/Proper Officer



**AGENDA – BRANSTON PARISH COUNCIL MEETING, 25<sup>TH</sup> JUNE, 2024, COMMENCING 6.30 P.M. VENUE HENHURST RIDGE PRIMARY SCHOOL**

**Public participation** - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies for absence
2. Declaration of interest and dispensations
3. Minutes for approval, 25<sup>th</sup> May 2024
4. Chairmans Report
5. Election of vice chairman
6. To discuss complaints received from residents from cars parking on pavements near to the Pavilion and consider options for addressing the issues
7. To receive report following barrier being open during May half term and agree plans for the 6 weeks summer holidays
8. To agree location for goal posts as part of Aviation Lane Park refurbishment works (request for the matter to be discussed again)
9. To consider introducing a Chairmans charity, and subject to approval, charity for this year Staffordshire Regiment Association Veterans
10. To consider terms of reference for Events Committee and possible expansion of terms of reference
11. To discuss other communication techniques to ensure where possible residents are aware of Projects, initiatives, events etc
12. To agree date and timings of formal opening plans for Aviation Lane Park
13. Co-option
14. Financial and Policy Matters
  - a) To approve payments
  - b) To receive expenditure against budget
  - c) To update bank mandate
  - d) To consider additional works for Aviation Lane fencing and access gate. £1.2K to £1.9K for painting of railings, £1.8K to £2.6K for gate (depending on specification)
  - e) To consider removal of small tree stump, Aviation Lane Park budget up to £150
  - f) To consider tidying up of overgrowth around Aviation Lane and Park area, budget up to £140
  - g) To consider replacement of cylinder bin at Aviation Lane to large dual litter and recycling bin, budget up to £1.5K



- h) To consider introduction of dog poo dispenser and post for Aviation Lane Park budget up to £200
  - i) To consider grant application
  - j) To consider replacement battery and pads for defibrillator, budget up to £300
15. Correspondence
- a) Planning applications
  - b) Correspondence from residents, third parties

16. Clerks report

**UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW**

17. Volunteer Award Scheme Nominations

18. To review legal report

*Kay Lear*

Kay Lear – Clerk/Proper Officer

20<sup>th</sup> June 2024