

**MINUTES OF THE MEETING BRANSTON PARISH COUNCIL MEETING
TUESDAY 23RD APRIL, 2024, 6.30 P.M. CLAYS LANE SPORTS PAVILION**

Present: Cllr A Riley, P Ackroyd, N Slater, A Hornby, J Riley, R Grosvenor

In attendance: Mrs K Lear (clerk)

137/23-4-24 Apologies for absence

Apologies were received and accepted for County Cllr J Jessel and Parish Councillor M Ackroyd.

138/23-4-24 Declaration of interest and dispensations

None submitted

139/23-4-24 Chairmans report

The Chairman advised members that there is still a lot of planning to be done for the D Day event and on the day.

The Chairman asked Parish Councillors Mike and Patricia Ackroyd if they would support the Civic attendees.

The Chairman wished to thank everyone for their support during the Easter Event.

The Chairman informed members that he had met up with Staffordshire Regiment Association. They confirmed that they would like to be part of the break out sessions on the 6th June too which had been arranged for the local children who were attending.

It was noted that approximately 100 children from Henhurst Ridge Primary School will be attending and 90 children from Rykneld Primary School.

The Chairman asked council if the clerk could ask Digital Staffordshire to add a 'whats on page' to the website.

The Staffordshire Regiment have asked if council would publish on their event on the 5th June. President Mike Harrison and Clive Hamilton.

The Chairman advised members that the new parish council contact number was now: 07359747141.

There was a discussion in whether a annual parish meeting would take place this year. Members resolved that there would not be an annual parish meeting this year.

140/23-4-24 Minutes 26TH March 2024

It was resolved that the minutes were an accurate record and that the chairman signed them accordingly.

141/23-4-24 Opening of car park trial and discuss the next steps

It was noted that the trial period of February and April half term had been successful. The security firm confirmed that there had not been any issues when unlocking and locking up.

There was discussion on a further trial. The following dates were suggested.

27th May to 2nd June 2024, 8am to 7pm
 22nd July to 1st September 2024, 8am to 7pm.

Members were concerned if 7pm was too early to lock the barrier during the summer months, but agreed to continue with the proposed trial. Clerk to establish after the May half term whether cars were still on the car park at 7pm.

142/23-4-24 Aviation Lane Play Area

It was resolved that the following dates would be suggested for a meeting with land trustees, 21st May, 23rd May, and 30th May, 5pm, Cllrs R Grosvenor, M Ackroyd, A Riley and N Slater to attend.

Farnam Row and it not having a public right of way was noted.

142/23-4-24 Third party reports

County Cllr Julia Jessel report was noted. Cllr Jessel had been asked to establish an ownership and maintenance obligations for the piece of land between Lonsdale Road and Burton Road as the area was untidy and overgrown.

143/23-4-24 Finance and policy matters

a) Payments

Payee	Explanation	Amount	Payment/Power
Payroll	Payroll	2094.57	EP/LGA
DSK Engineering	Repair of wooden cladding, planting of planter, Branston Road	408.00	EP/LGA
AA&M Gardening	Tidying up of planters entrance to pavilion, remove overgrowth and small sapling ready for painting of railings, tidy bus stop standing, Clays Lane	225.00	EP/LGA
K Lear	Expenses	64.25	EP/LGA
Wybone Ltd	Litter bin, Clays Lane	1030.31	EP/LGA
A Riley	Plants	139.42	EP/LGA
Broadband	Utilities	46.45	EP/LGA
The Civic Society	Annual membership	15.00	EP/LGA
Newton Flags	Flag for D Day	34.80	EP/LGA
ESBC	Empty of dog bins	751.01	EP/LGA
Maverick Security	Gate security 2 weeks	140.00	EP/LGA
Water Plus	Used water Pavilion	32.79	EP/LGA

Mercia Events and Production	Staging, sound and lighting for 6 th June (Payment before 18 th May is required)	3100.00	EP/LGA
John Taylor High School	Donation for award evening	50.00	EP/LGA

Payments processed since the last meeting

Payee	Explanation	Amount	Payment/power
Sky mobile	Mobile phone contract	31.00	DC/EP/LGA
Trio band	Deposit entertainer for 6.6.24	100.00	EP/LGA
Cartridge	Printer	649.56	DC/EP/LGA
E Buyer	Lap top	754.84	DC/EP/LGA
Apple	Charger for mobile phone	19.00	DC/EP/LGA
Amazon	Case and cover for mobile phone	17.98	DC/EP/LGA
A Riley	Roller banners x 2	201.97	DC/EP/LGA

It was resolved that the above payments be processed.

- b) Broadband renewal contract
It was resolved that the 2 year broadband contract of £24.95 per month be accepted.
- c) Payroll bureau for payroll processing up to March 2025
It was resolved that the annual payroll contract would be renewed for the next 12 months.
- d) New computer, mobile phone, and printer
The clerk advised members that following the Finance and Staffing Committee equipment proposals, the clerk had now proceeded with the purchase of the HP Printer, Lexmark Printer and Iphone.

The delay was due to the delay in the debit card being issued and also once activated, the purchases were also initially blocked.

144/23-4-24 Correspondence

- a) Planning applications and matters
P/2024/00374 – Tennis courts, Branston Golf Club – No objections

- b) Correspondence
It was noted that the council would be delighted to have bird boxes and hedgehog homes donated to be displayed around the parish. Locations to be agreed at the next parish council meeting.

145/23-4-24 Clerks report

Members were made aware of the programme of events for the 6th June.

Highlights were:-

- 11.30 – 12.00 Lunch on the playing field
 - 12 noon Rev Collier to host an assembly highlighting the importance of D Day and acknowledging that there is still conflict today
 - 12.30 Battle of Britain Fly Past
 - 12.35 Wreath laying near the flag pole
 - 12.45-2.30 Break out sessions on the playing field
- Facebook There was a brief discussion in relation to whether a notice should be pinned on the facebook page stating that inappropriate messages would be removed. A member confirmed that messages removed are still stored.

The clerk advised members that some maintenance works had been delayed due To the wet weather.

It was noted that the Perspex on the notice board, Clays Lane had been damaged.

UNDER THE PUBLIC (ADMISSION TO MEETINGS) ACT 1960 IN VIEW OF THE SPECIAL NATURE OF THE BUSINESS ABOUT TO BE TRANSACTED, IT IS ADVISABLE IN THE PUBLIC INTEREST THAT THE PUBLIC BE TEMPORARILY EXCLUDED AND THEY ARE INSTRUCTED TO WITHDRAW

146/23-4-24 Volunteer Award Scheme

A member wished to nominate the land lady of the Black smith arms as he felt that they had done a lot for the community. Members were happy to support the proposal.

Signed:

Date: