

**BRANSTON PARISH COUNCIL EVENTS AND COMMUNICATION COMMITTEE MEETING 3RD
SEPTEMBER 2024, COMMENCING 6.30 P.M. CLAYS LANE SPORTS PAVILION**

Summons

Members are summoned to attend the next parish council meeting scheduled to take place on Tuesday 3rd September, at 6.30 p.m. at Clays Lane Sports Pavilion for the transaction of the business shown on the agenda below.

Public Participation

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting: clerk@branstonparishcouncil.gov.uk or 07359747141.

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chairman. If a member of the public wishes to share a document with council, these documents must be submitted to clerk@branstonparishcouncil.gov.uk by noon on the day of the meeting.

The 7 principles of public life

Selflessness, integrity, objectivity, accountability, openness, honesty and leadership. Members are reminded of their duty under the Code of Conduct.

Kay Lear

Mrs Kay Lear, Clerk/Proper Officer



**AGENDA – BRANSTON PARISH COUNCIL EVENTS & COMMUNICATION COMMITTEE
TUESDAY 3RD SEPTEMBER 2024, COMMENCING 6.30 P.M. CLAYS LANE SPORTS
PAVILION**

Public participation - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies
2. Declarations of interest and dispensations
3. Approve minutes of the last meeting
4. Party in the Park
 - Debrief on event
 - Positives
 - Negatives
 - Improvements
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5. Remembrance Sunday
 - Receive an update on invites to officials or community members to be a part of the parade and laying a wreath.
 - Consider purchasing mic stand £29.99
https://www.gear4music.com/PA-DJ-and-Lighting/G4M-Telescopic-Boom-Microphone-Stand/5R8T?_gl=1*1rlvopw*_up*MQ..*_ga*ODQwMzMwMjIwLjE3MTk1MTAzMzI.*_ga_0WF1R5QW3K*MTcxOTUxMDMzMzMi4xLjAuMTcxOTUxMDMzMzMi4wLjAuNTYyNjcxMTEz
 - Confirm support from Councillors Road Closure Wardens
 - Confirm support from Counillors for setup
 - Discuss Band to perform hymns and music for parade
 - Approve marketing stragety for this event
6. Christmas
 - Confirmation and update on plans
 - Update on Reindeers and confirm costs
 - Approve marketing strategy for this event
 - Approve costs of Christmas Tree purchases for BPC and Church
7. Expenditure for approval
8. Date of next meeting

Kay Lear – Clerk/Proper Officer

27TH August 2024

