

**BRANSTON PARISH COUNCIL EVENTS AND COMMUNICATION COMMITTEE MEETING 8<sup>th</sup>  
AUGUST 2024, COMMENCING 6.30 P.M. CLAYS LANE SPORTS PAVILION**

**Summons**

Members are summoned to attend the next parish council meeting scheduled to take place on Thursday 8<sup>th</sup> August 2024, at 6.30 p.m. at Clays Lane Sports Pavilion for the transaction of the business shown on the agenda below.

**Public Participation**

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting: [clerk@branstonparishcouncil.gov.uk](mailto:clerk@branstonparishcouncil.gov.uk) or 07359747141.

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chairman. If a member of the public wishes to share a document with council, these documents must be submitted to [clerk@branstonparishcouncil.gov.uk](mailto:clerk@branstonparishcouncil.gov.uk) by noon on the day of the meeting.

**The 7 principles of public life**

Selflessness, integrity, objectivity, accountability, openness, honesty and leadership. Members are reminded of their duty under the Code of Conduct.

*Kay Lear*

Mrs Kay Lear, Clerk/Proper Officer



**AGENDA – BRANSTON PARISH COUNCIL EVENTS & COMMUNICATION COMMITTEE  
THURSDAY 8<sup>TH</sup> AUGUST, 2024, COMMENCING 6.30 P.M. CLAYS LANE SPORTS PAVILION**

**Public participation** - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies for absence
2. Declarations of interest and dispensations
3. **Party in the Park**
  - Confirm appointment of Mercia Events
  - Update on stall holders and plans
  - Confirm all arrangements
    - Setup
    - Operating
    - TENS Licence
    - Support from Councillors
    - Toilets and bins confirm arrangements
4. **Remembrance Sunday**
  - Approve cost of printing for Order of Service
  - Discuss possible invites to officials or community members to be a part of the parade and laying a wreath.
  - Update on Application for Road Closure
  - Support from Councillors Road Closure Wardens
  - Support from Counillors for setup
5. **Christmas**
  - Confirmation and update on plans
  - Discuss quote for Reindeers
6. **Consider events for next year**
  - Easter Egg Hunt
  - VE Day
  - Party at the Park
  - Firework Night
  - Christmas Tree Lighting
7. **Expenditure for approval**
8. **Date of next meeting**

*Kay Lear*

Kay Lear – Clerk/Proper Officer

3<sup>rd</sup> August 2024

