

**BRANSTON PARISH COUNCIL EVENTS AND COMMUNICATION COMMITTEE MEETING 5th
NOVEMBER 2024, COMMENCING 6.30 P.M. CLAYS LANE SPORTS PAVILION**

Summons

Members are summoned to attend the next parish council meeting scheduled to take place on Tuesday 5th November, at 6.30 p.m. at Clays Lane Sports Pavilion for the transaction of the business shown on the agenda below.

Public Participation

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting: clerk@branstonparishcouncil.gov.uk or 07359747141.

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chairman. If a member of the public wishes to share a document with council, these documents must be submitted to clerk@branstonparishcouncil.gov.uk by noon on the day of the meeting.

The 7 principles of public life

Selflessness, integrity, objectivity, accountability, openness, honesty and leadership. Members are reminded of their duty under the Code of Conduct.

Kay Lear

Mrs Kay Lear, Clerk/Proper Officer



**AGENDA – BRANSTON PARISH COUNCIL EVENTS & COMMUNICATION COMMITTEE
TUESDAY 5TH NOVEMBER, 2024, COMMENCING 6.30 P.M. CLAYS LANE SPORTS
PAVILION**

Public participation - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

1. Apologies
2. Declarations of interest and dispensations
3. To approve minutes of the last meeting
4. Remembrance Sunday
Update on plans & final confirmation of details
5. Christmas Event
Update on change in reindeer company
Due to change – consideration given to purchase a [snow machine](#) - £436.66 + [Fluid](#) - £15.49 x2. Total Cost £467.64 (Currently Spent £1,745.40, Remaining Budget £1,254.60)
To ensure safety of the public we need to purchase [Cable Protectors \(Pack of 3\)](#) - £46.99 x 4 = £187.96
Round table are attending
Santa will be our guest and switch on the lights
Agree donation to be made to Round Table for their support
15ft tree has been ordered awaiting delivery confirmation
C Slater Grounds Maintenance
Quoting to provide support to decorate the tree
Light and decorations have been received
Plan out evening
19:30pm Start
6. Firework Display 2025
In light of recent site visit by awarded company + advise given my tendered company
Consideration to be given to postpone this event due to safety concerns
If approved do we wish to consider another event to replace.
7. Consider proposed 2025 events, agree budget for approval by full council
 - Easter Egg Hunt – Saturday 19th April 2025
 - VE Day – Thursday 8th May 2025
 - Party at the Park – Saturday 30th August 2025
 - Remembrance Sunday – Sunday 9th November 2025
 - Christmas Tree Lighting – Friday 28th November 2025

