

**MINUTES EXTRA ORDINARY MEETING - EVENTS & COMMUNICATION COMMITTEE
THURSDAY 11TH JULY, 2024, COMMENCING 6.30 P.M. CLAYS LANE SPORTS PAVILION**

Present: Cllrs J Riley, A Hornby, M Dillon, N Slater. A Riley

In attendance: Mrs K Lear (the clerk was present via zoom due to Covid)

1/11-7-24 Election of Chairman

Cllr A Riley proposed Cllr J Riley for Chairman, Cllr A Hornby second.

It was resolved that Cllr J Riley be elected as Chairman.

2/11-7-24 Declaration of acceptance of office

Clerk to issue documentation for completion.

3/11-7/24 Apologies for absence

4/11-7-24 Declaration of interest and dispensations

None received.

5/11-7-24 Election of Vice Chairman

The Chairman acknowledged that following SPCA's advice a vice chair is now going to be appointed.

Cllr N Slater proposed M Dillon as Vice Chair and Cllr A Riley second.

It was resolved that Cllr M Dillon be elected as vice chairman.

6/11-7-24 Minutes 23rd May 2024

Item deferred.

The clerk asked the Chairman if she could please make comments about the terms of reference which members approved prior to the last parish council meeting without sourcing any advice from herself.

She wished it to be noted that this is not under estimating all the hard work which members put into the parish council, giving up their time for the community.

However, she wished it to be noted that she had raised some points of concern.

7/11-7.24 Debrief of D Day Memorial Event and Concert

Members felt it was a great day. There was a brief discussion on how important it was for parish councillors to promote what they do.

The website needs to have more information, in particular.

Clerk to drop Morrisons an email re Saturday drop in at the store. It was also suggested that there is a drop in near to Birds Bakery.

There was also a suggestion that Rykneld Primary School, Paget High School and Branston Locks Primary School have a section in their newsletter occasionally.

8/11-7-24

Party in the Park

The Chairman distributed a list of stall holders to all members present. There was a discussion about which stall holders had been invited, knitting, hand made sewing bags.

Two dance crews are coming down to perform this time.

There was a discussion in relation to sound etc for the event. Councillor J Riley had sourced a quotation, one presented to council cost £877.80, committee felt 2nd quote still needed to be sourced.

Cllr Dillon suggested that the parish council explores what local talent may wish to attend the day.

It was agreed that Cllr Dillon explored local artists who may wish to attend the 31st August event.

Members asked Clerk to arrange for the hire of 40 barriers for the 31st August event.

Clerk to contact St Johns Ambulance to see if they are available on the 31st August along with costs.

Cllr J Riley confirmed that he will be contacting the local police and also fire brigade to invite them to the event on the 31st August.

Cllr J Riley informed attendees that he brained stormed an alternative marketing approach ie signs to be attached to lamp posts.

There was a discussion that the banners were not offering sufficient coverage. Members felt that boards on lamp posts around the parish would have more impact. Approximate cost £450. Members acknowledged that the signs on lamp posts could not be displayed more than a few weeks.

Burton Albion to be invited to the 31st August, 2024

Adventure Farm to be invited 31st August 2024.

The Tens licence is required.

Cllr N Slater left the meeting at 19.46.

It was noted that stall holders would be offered to make a donation to the parish council subject to sales.

£1660 for inflatables and face painting were approved. Clerk to book.

9/11-7-24

Aviation Lane Park Formal Opening

It was noted that the formal opening date had changed. Members requested that the clerk speaks to the Head of the Henhurst Ridge Academy to establish their availability.

It was agreed that plants would be ordered, budget up to £800

10/11-7-24 Remembrance Sunday

The parish council have met up with the local scouts group.
Staffordshire Regiment Association will lead the Parade.
Cllr J Riley has met with Rev Collier and is still happy to do the service outside the war memorial.

Road closure to action.

After the remembrance Sunday parade, the scouts will be hosting teas and coffees at the Scout Hut.

Group to think about which community groups members feel should be invited to the remembrance Sunday parade. JTF, Paget High School, Rugby club, Henhurst Ridge Primary School, Rykneld Primary School and Branston Locks

Paget High School to be contacted to establish if they would be happy to play hymns during the service.

2 wreaths to order.

11/11-7-24 Christmas Light Switch On 29th November tbc

Same location as last year
Members are currently exploring options for electricity supply to the lights.
Outdoor lights etc are being explored.

Date of next meeting 8th August 6.30 pm

Signed:

Date: