

**MINUTES BRANSTON PARISH COUNCIL FINANCE AND GENERAL PURPOSES COMMITTEE
MEETING FRIDAY, 19TH JULY, 2024, COMMENCING 6.30 P.M. CLAYS LANE SPORTS
PAVILION**

Present: Cllr J Riley, A Riley and R Grosvenor

The clerk was not present due to illness. Cllr J Riley took the minutes.

1/19-7-24 Apologies for absence

Apologies were noted and accepted for Cllrs M Dilon, P Ackroyd and Mrs K Lear

2/19-7-24 Election of Chair

Cllr J Riley nominated himself as Chairman. Cllr R Grosvenor seconded. Approved by all. Cllr J Riley elected.

3/19-7-24 Election of Vice Chair

Cllr A Riley nominated Cllr R Grosvenor as vice chairman. Cllr R Grosvenor accepted. Cllr R Grosvenor elected as vice chairman.

4/19-7-24 Review income/expenditure

- Income was discussed and committee updated on position
Discussed additional income from Pre-School & ESBC Grant
VAT Return due in just over £6k due this month hopefully
Notice board for King Road due to be approved £1k
£1,667.72 move from D Day to Party at the Park
Proposed by Cllr J Riley
Seconded by Cllr A Riley
All agreed
- £1,000.00 move from Summer Olympics to Christmas
Proposed by Cllr J Riley
Seconded by Cllr R Grosvenor
All agreed
- Review of budget pots no comments
- Newsletter
Cllr J Riley proposed a variation
Committee decided to leave budget for now review again at next meeting.
- Dog poo bags
Discussed and felt need to budget for next year and look to increase the dispensers around the parish next year. Areas need to be considered where to place in the Parish ahead of budget setting season. Possible look at this as a project
- Chairmans allowance (chair possibly considering donating to Round Table for Christmas yet to be confirmed)
- Aviation Lane Path - Awaiting quote
- Introduction of bollards to replace stone at the entrance of the site (Checked Drive way budget what was the £260.00 need to locate)
- Reported on NETT expenditure today and Gross Value
- Update on bank account statements discussed
- Once playground is paid Council will have £22,429.04 until the next precept payment, Grant from ESBC & VAT Return

5/19-7-24 Budget variations

- D Day budget remaining £1667.72 – council to consider this to be journalled over to Party in the Park. Monies were originally moved from PATP
- Summer Olympics Event (no plans) budget £1K – could this be journalled over to Remembrance Sunday budget. Both variations agreed by committee
- Newsletter budget currently set at £5K, consider given to journal £4K
- Consider budget for notice boards – total cost £1194.60
 - Explanation given to committee was to the rational behind the notice boards and why we need them
 - AR asked if we are investing in the pavilion should we consider purchasing blinds consideration to look at blinds cost on blinds2go £277.20
 - Recommendation voted to pass to full council to install noticeboards and blinds to pavilion will be sent to next full council meeting.
- Pavilion works ie painting, flooring works
 - Instruct Clerk to obtain costs
- Consider costs for Christmas tree lights (£574) and decorations (£1152) (Capital Investment)
 - Discuss could come from either event budget or capital money
 - Recommendation to take to full council – Capital Reserves (all approved)
- Additional Item (Emergency item)
 - Locum Clerk to cover Full Council Meeting Tuesday 23rd July
 - Discussed if wish to proceed with Locum Clerk
 - JR Proposed Cost £128.00
 - RG Seconded
 - All in favor
 - Approved expense Coded to Staffing
- Football Team Costs
 - If not using the Pavilion and only field don't believe can charge on a public park, no charge for training
 - League game U15 peppercorn charge £25.00 per game committee agreed to recommend to council
 - Pavilion Hire £10.00 additional charge per game committee agreed to recommend to council

6/19-7-24 Terms of reference for committee to present to full council

- Discussion held over terms of reference amendments made where required to ensure full transparency
- Terms of Reference proposed Cllr A Riley
- Seconded Cllr R Grosvenor
- All approved
- Terms of reference accepted.

7/19-7-24 Chain of Office (Deferred from Full Council Meeting to Finance Committee)

- Cllr R Grosvenor recognize importance of BPC within the County, we should look to upgrade chain
- Committee wish to recommend to Full Council to approve expenditure to upgrade chain at a cost of £2k. Capital Expense

8/19-7-24 NALC Regulations

- Committee reviewed regulations and wish to recommend to Full Council they are adopted.

Meeting closed 20:25pm

Signed:

Date: