

**BRANSTON PARISH COUNCIL EVENTS AND COMMUNICATION COMMITTEE MEETING 4TH
FEBRUARY 2025 COMMENCING 6.30 P.M. CLAYS LANE SPORTS PAVILION**

Summons

Members are summoned to attend the next parish council meeting scheduled to take place on Tuesday, 4th February, 2025, commencing 6.30 p.m. at Clays Lane Sports Pavilion for the transaction of the business shown on the agenda below.

Public Participation

Members of the public and press are entitled to attend parish council meetings in accordance with the Public Bodies (Admission to Meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Parish Council by resolution during the whole or part of the proceedings

Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting. If possible prior notice to speak needs to be given to the Clerk by 12 noon on the day of the meeting: clerk@branstonparishcouncil.gov.uk or 07359747141

Any issues raised during public participation, no resolution for action can be taken unless already identified on the agenda.

A record of attendees during public participation shall be recorded.

The public question time shall not exceed 15 minutes unless by resolution or at the discretion of the chairman. If a member of the public wishes to share a document with council, these documents must be submitted to clerk@branstonparishcouncil.gov.uk by noon on the day of the meeting.

The 7 principles of public life

Selflessness, integrity, objectivity, accountability, openness, honesty and leadership. Members are reminded of their duty under the Code of Conduct.

Kay Lear
Mrs Kay Lear, Clerk/Proper Officer



**AGENDA – BRANSTON PARISH COUNCIL EVENTS AND COMMUNICATION COMMITTEE
MEETING TUESDAY 4TH FEBRUARY, 2025, 6.30 P.M. CLAYS LANE SPORTS PAVILION**

Public participation - A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

- 1, Apologies for absence
2. Declaration of interest and dispensations
3. To consider minutes of the last meeting
4. Easter Egg Hunt
 - Update on confirmed stall holders
 - Discuss any potential other stall holders
 - Confirm sponsorship received & golden ticket prizes purchased or to be purchased
 - To discuss theme of the hunt, and councillor tasks in preparation of the event
 - Receive update on registration process for the actual event
 - Consider cost of Easter Eggs and where to purchase (any possible donations to support)
 - To discuss contingency plan for bad weather
5. VE Day Concert
 - Consider quotations received from Mercia Productions
 - Cost for Trio Act Booked to secure booking due to high demand (Performed at D Day Concert)
 - Consider cost of band

 - Invitation to schools to perform
 - Rykneld Primary School
 - Henhurst Ridge Academy
 - John Taylor Free School

 - Discuss format of the event and timings.
 - Food and Drink vendors attending update.
 - To confirm VE Day Team and discuss any additional information
6. Party at the Park
 - Update on confirmed stall holders and vendors
 - Consider proposed costings for inflatables and face painting for the event
7. Festival of Remembrance Concert
 - Update following meeting with John Taylor Free School
 - Update on plans discussed with Scout Leader Aaron Turner
 - Committees view and decisions sort
 - Discuss selected Songs and Poems for the event
 - Consider costs for the band to attend, proposal £600 to cover all three events

Kay Lear

Mrs Kay Lear, Clerk/RFO

28th January 2025

