

**MINUTES BRANSTON PARISH COUNCIL FINANCE AND GENERAL PURPOSES
COMMITTEE MEETING TUESDAY 17TH SEPTEMBER, 2024, COMMENCING 6.30 P.M.
CLAYS LANE SPORTS PAVILION**

Present: Cllr J Riley (Chairman), A Riley, M Dillion, P Ackroyd

In attendance: Mrs K Lear (Clerk/Proper Officer)

- 1/17-9-24 Apologies for absence
Apologies were noted and accepted from Cllr R Grosvenor
- 2/17-9-24 Approve minutes of the last meeting
Minutes of the meeting 19th July 2024 to be presented at the next meeting.
- 3/17-9-24 Grant Applications
- i) Regatta allotment grant application – It was resolved that the application will be declined.
 - ii) Branston Village Hall – It was resolved that the application will be declined. Council agreed to offer assistance to explore any other grants.
- 4/17-9-24 Annual Review of Risk Management Plan
- i. Members made a few suggestions to the draft document. Document to be finalized at the next finance meeting.
- 5/17-9-24 Current budget positions
- I Income
It was noted that the final precept payment will be received at the end of September.
Members were advised of the additional income received.
Last years VAT returned has been received.
Room hire rental costs have received.
WEP grant of £66K has been received.
£90K additional income has been received.
The Chairmans charity income of £1059 has been received
 - ii Expenditure to budget
It was noted that expenditure was in line with budgets.
 - iii Make any variations required
Item not discussed.
 - iv Projected forecast
Noted.
- 6/17-9-24 Debit Card for Chairman of Finance and General Purposes Committee
The chairman requested that the item be deferred.

7/17-9-24

Upgrade of CCTV System

There was a discussion about the current system and what improvements are required.

Current system at the Pavilion is out dated.

It was resolved that the equipment is upgraded. It was noted a further tender is required before a decision can be made. It was suggested that further information should be obtained in relation to CCTV on parks.

8/17-9-24

Upgrade of the Barrier System

The Chairman gave an update on the current unlocking and locking up procedure and some of the problems that members and the clerk had been faced with during the last few months.

The proposal was to introduce an electronic barrier with an intercom. The intercom could be disabled.

More permanent signage would be introduced.

Members were happy for additional quotes to be obtained and the proposal to be considered.

9/17-7-24

NALC Regulations

The Chairman advised members that himself and the clerk are still reviewing the Nalc regulations.

There was a brief discussion in relation to the clerks council debit card. The clerk was particularly concerned that in the event of members wishing the clerk to make purchases in between meetings, it could be deemed that she had made these expenditure decisions under delegated powers as they had not been discussed at a convened meeting.

It was noted that the regulations needed to be reviewed and changes implemented to reflect the change in business requirements.

Signed:

Date:

